

ABSTRACT PRODUCTIONS

EVENT PLANNING RESOURCE

LIGHTING EQUIPMENT CHECKLIST

Stage, ambient and architectural lighting for live events

Use this checklist to map every look your event needs, from the keynote wash to the after-party. Tick what applies and send it over with your quote request.

STAGE & KEY LIGHTING

Everyone on stage has to read clearly on camera and in the room.

- ☐ Front key wash for presenters, panels and awards
- ☐ Back light and hair light for depth on camera
- ☐ Moving heads for specials, gobos and audience looks
- ☐ Follow spots and operators for awards or performances
- ☐ Podium and lectern specials
- ☐ Color temperature matched to the video package

ROOM & AMBIENT

Color turns a plain ballroom into your event.

- ☐ Uplighting count for the room perimeter and columns
- ☐ Brand color match (provide hex or Pantone values)
- ☐ Pin spots for centerpieces, cakes and displays
- ☐ Wash lighting for bars, lounges and registration
- ☐ Entry, hallway and pre-function lighting
- ☐ Outdoor or tent lighting with weather-rated fixtures

EFFECTS & ATMOSPHERE

The moments people photograph.

- ☐ Haze or fog for visible beams (verify venue fire policy)
- ☐ Custom gobo or logo projection
- ☐ Dance floor package and DJ lighting
- ☐ Cold spark, confetti or reveal moments
- ☐ LED bars, pixel effects or kinetic looks

CONTROL, POWER & CREW

The parts that keep the show cued and safe.

- ☐ Lighting console and programmed show file

- ☐ Cue list tied to the run of show
 - ☐ DMX distribution, wireless DMX and data runs
 - ☐ Dedicated power distro and circuit requirements
 - ☐ Truss, lifts and venue rigging approvals
 - ☐ Lighting designer and board operator for show hours
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NOTES

START A QUOTE

Call 504-837-1527 / 877-597-2595 | sales@abstractproductions.net
abstractproductions.net/contact?service=lighting